

**JOINT Tank Waste and Health, Safety, and Environmental Protection Committee Meeting**

**Date:** Wednesday, May 9 and Thursday, May 10 2012  
**Time:** 9:00 a.m. – 4:00 p.m.  
**Location:** Wednesday, May 9: Richland Library, Gallery Room, 955 Northgate Dr.  
Thursday, May 10: Richland Library, Conference Rooms A/B, 955 Northgate Dr.  
**Teleconference line:** Tri-City participants : 376-3622 enter conference code **6534566#**  
Long distance participants: 1-877-401-5229, enter conference code **6534566#**  
**GoToMeeting:** <https://www1.gotomeeting.com/join/390029886>; Meeting ID# 390-029-886

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**Day 1: Wednesday, May 9**

**9:00 a.m. Welcome and Introductions**

- Review purpose of meeting – Susan Leckband
- Adopt March HSEP meeting summary, Mike Korenko, HSEP chair
- Adopt March TWC meeting summary, Dirk Dunning, TWC chair
- Announcements

**9:15 a.m. Debrief of recent events (90 min)**

Purpose: To receive a brief summary (5 – 10 min each) and key take away points on recent events that relate to the development of WTP safety culture advice followed by agency and committee discussion.

- February Sounding Board – Keith Smith
- DNFSB hearing review – Liz Mattson, Becky Holland
- WTP open house – Liz Mattson, Becky Holland
- Review of DNFSB meeting – Dirk Dunning, Keith Smith
- Community leadership discussion on DNFSB – Pam Larsen
- Agency perspectives
- Committee discussion

**10:45 a.m. Break (15 min)**

**11:00 a.m. DOE Documents**

Purpose: To 1) receive an overview on the DOE Implementation Plan responding to DNFSB recommendation 2011-1 and the HSS report and 2) to receive a presentation on the DOE-ORP Safety Culture Improvement Plan that was developed in response to DNFSB 2011-1, Action 1-8.

- DOE Implementation Plan and HSS report overview – Tom Carpenter (15 min)
- Agency presentation on ORP Safety Culture Improvement Plan – Steve Pfaff (15 min)
- Regulator perspectives (5 min)
- Committee Discussion

**12:00 p.m. Lunch (60 min)**

**1:00 p.m. HAB Perspectives (*incl. 15 min break*)**

Purpose: 1) To have a WTP safety culture discussion with the goal of identifying key issues and concepts that will be considered during development of draft advice points on Day 2.

- Other approaches - Dirk Dunning (10 min)
- Review WTP safety culture framing questions and identify key issues and concepts
  - ✓ What else should the committee consider?
  - ✓ Is there another way to think about the problem that may lead to other solutions?
- Employee Concerns Program – Tom Carpenter, Becky Holland
  - ✓ Discuss including potential ECP advice points

**3:45 p.m. Wrap up of Day 1 and preview of Day 2 (15 min)**

Purpose: 1) Summarize identified concepts and issues and 2) prepare for Day 2.

**4:00 p.m. Adjourn**

**Day 2: Thursday, May 10**

**9:00 a.m. Welcome and Introductions**

- Review purpose of meeting – Susan Leckband
- Announcements

**9:10 a.m. Draft WTP Safety Culture Advice Points (*inc. 15 min break*)**

Purpose: 1) Use the identified concepts and issues from Day 1 to develop advice bullets.

**12:00 Lunch (60 min)**

**1:00 p.m. Morning wrap-up (45 min)**

Purpose: 1) Summarize discussion points and confirm advice bullets from the morning session.

**1:45 p.m. Next Steps: Draft WTP Safety Culture Advice (60 min)**

Purpose: 1) Determine the process for developing draft WTP safety culture advice and next steps.

- Next steps, action items, calendar time line
- Identify Issue Manager(s)

**2:45 p.m. Break (15 min)**

**3:00 p.m. Chemical Vapors**

Purpose: 1) To receive a presentation from DOE on the Chemical Vapors program and learn about impacts to worker safety and the environment.

- Issue Manager Introduction – Tom Carpenter (5 min)
- Agency Presentation – Brian Harkins (30 min)
- Agency perspective (5 min)
- Committee Discussion )

**4:00 p.m. Adjourn**